

GOODLAND ACADEMY

1216 N 4200 RD • Hugo, Oklahoma 74743 • (580) 326-7568 • fax (580) 326-5556

email: admission@goodland.org • website: www.goodland.org

CONTACT POLICY

We encourage family members and friends to stay in touch with our students through cards, letters, packages, telephone and email. These contacts ease homesickness and help to maintain family ties. Please keep in mind the following criteria:

- All mail and packages are delivered to the Administrative Office and placed in students' individual mailboxes. Dorm parents pick up and distribute mail to students each school day.
- At time of admission, parents/guardians are asked to provide a list of acceptable contacts for correspondence, telephone and email contacts.
- Mail received from unlisted individuals will not be distributed to students, and parents/guardians will be notified upon receipt.
- Mail with no return address or lacking other identifying information will not be distributed to students, and parents/guardians will be notified.
- Students are required to open packages in the presence of a staff member.

Our policies are designed to support our students during their enrollment at Goodland. The following information will help us maintain our Contact Policy. Please contact our Administrative Office if you have any questions.

<hr/> <p>(Student Name)</p>	<input type="checkbox"/> may have contact with any or all friends and family, or
	<input type="checkbox"/> Is limited to the following list
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Date

Parent/Guardian Signature

Date

Parent/Guardian Signature