

Goodland Academy
General Information and Sample Itinerary

Group Name: _____

Arrival Date: _____ Estimated time: _____ Departure Date: _____ Time: _____

Contact Name: _____ Secondary Contact: _____

Phone: _____ Phone (Secondary Contact): _____

Church or Organization Address: _____

Group Size:

Men (Adult)	Women (Adult)	Girls (Youth)	Boys (Youth)	Total

Additional Notes:

Medical Information and Release Forms:

All members in your group must complete this form before coming to Goodland. This form is necessary should a medical emergency arise while staying on campus and/or participating in any activity related to the mission trip. We appreciate having these forms one week prior to arrival (by fax or mail); however, they must be turned upon arrival. We cannot allow anyone under the age of 18 to stay without a completed medical/release form unless their parent is present.

Meal Planning: To help us provide meals for your group, please read the following instructions.

On the Itinerary, there is provided a place for the number eating, who the meal will be prepared by and any special activity request. We normally allow groups to prepare their own breakfast in our kitchen (continental food is provided), and then, we prepare lunch and dinner. There are several places to eat in Hugo, OK and Paris, TX if you want to eat at a restaurant please write "eat out". The restaurants include: Pizza Hut, Subway, Braum's, Taco Mayo, McDonalds and KFC in both cities. There are also a number of non-fast food restaurants: Cedar Shed and Feco's in Hugo. Chili's, Applebee's, Sirloin Stockade, Ta Molly's (Tex-Mex), and Magel's Grill (American)

****Please Note: If you have a member of your group that has special dietary needs please make note of it on this page.*****

Also, We ask that for Groups that are *10 members or larger* please have at least one adult to help in the Kitchen.

Activities: This is a list of things that you can do in your activities time: Swimming, Basketball, Softball and Fishing (bring your own equipment), Volleyball, Campfire cook out, Tour of Paris, TX,

Activities with Goodland Boys: You have a choice to include the Goodland Boys in your *afternoon and evening activities*. There is a special place provided for that on your itinerary. Please put “with Goodland” on the line.

After Your Visit:

Please let us know from your experience how we can improve our hospitality to future groups. We hope your experience will make you want to come back and tell others about the missions group opportunity at Goodland.

This is just a sample itinerary for you to base yours off of.

Day and Date Thursday July 28, 2005

Time:	Activity/M meal	Number Eating	Prepared By	Request
4Pm	Arrive at Goodland	_____	_____	_____
4 – 4:30	Lodging Assignments	_____	_____	_____
4:30 – 5:30	Orientation- Campus Tour	_____	_____	_____
5:30 – 6	Prepare for Dinner	_____	_____	_____
6 – 7	Supper in Bacon Hall & Clean Up	<u>20</u>	<u>Goodland</u>	_____
7 – 9	Basketball	_____	_____	<u>w/ Goodland</u>
9 – 10	Cottage Time (Shower & Leisure)	_____	_____	_____
10 PM	Lights Out	_____	_____	_____

Day and Date Friday July 29, 2005

Time:	Activity/M meal	Number Eating	Prepared By	Request
7 AM – 8	Breakfast and Clean-Up	<u>20</u>	<u>US</u>	_____
8 – 8:30	Devotional	_____	_____	_____
8:30 – Noon	Work Projects	_____	_____	_____
Noon – 12:30	Clean Up for Lunch	_____	_____	_____
12:30 – 1:30	Lunch & Clean Up	<u>20</u>	<u>Goodland</u>	_____
1:30 – 2:30	Personal Quite Time	_____	_____	_____
2 – 5	Travel & Tour de Paris	_____	_____	_____
5 – 5:30	Return to Paris	_____	_____	_____
5:30 – 6	Prepare for Meal	_____	_____	_____
6 – 7	Cook out & clean up	<u>20</u>	<u>Goodland</u>	<u>w/Goodland</u>
7 – 9	Devotional	_____	_____	<u>w/Goodland</u>
9 – 10	Cottage Time (Shower & Leisure)	_____	_____	_____
10 pm	Lights OUT!	_____	_____	_____

Day and Date Saturday July 30, 2005

Time:	Activity/M meal	Number Eating	Prepared By	Request
7 AM – 8	Breakfast and Clean-Up	<u>20</u>	<u>US</u>	_____
8 – 8:30	Devotional	_____	_____	_____
8:30 – 9	Pack Up and Pictures	_____	_____	_____
9 AM	Depart Goodland	_____	_____	_____

Goodland Academy

Final Check List:

Check List begins two weeks in advance.

- Pray!
- Send in Participant List and Itinerary. (Two weeks in advance)
- Sent in all special dietary needs to Goodland
- Collected all medical/release forms
- Given all participants a “What to bring” handout
- Arranged all transportation including transportation at the work site.
- Collected the tools necessary for your project
- Collected directions to and from Goodland

Youth Ministers and Group Leaders

Frequently Asked Questions:

About Goodland:

1. Why does Goodland Exist?

We exist to serve the needs of boys that are 6 to 18. The children that we minister to are placed on a program that includes church attendance, a weekly Bible Study, and they receive guidance and support of Christian houseparents and staff. We also provide our youth with opportunities for physical recreation and conditioning, close monitoring of academic progress, as well as a loving, family-like setting in which to learn life-changing social skills.

2. How did the boys come to be at Goodland?

The boys come here for several reasons. Some come from single parent homes, others from homes that are troubled by drugs, violence, abuse, and neglect.

3. What kind of reaction will my youth group get?

The boys here are very excited to see any group coming. It makes them feel that they are special and loved.

4. Will we be able to interact with the boys?

Yes, the boys that live here have a strict schedule that they follow. Your group will be able to interact with the Goodland boys during the evening meal and the activities that follow.

About the work needed:

1. Are projects based off age?

Yes, the type of work will greatly depend on the ages of your group. You can expect more demanding work to go to older groups.

2. Can I have a Junior High and High School together?

Yes, we ask that you send a copy of you participants list at least two weeks in advance. You may still add more people after the list is sent in.

3. I have special skills; will I be able to use them?

Yes, if you have any carpentry, plumbing, masonry skills they are always needed. Please be sure to inform us before you arrive so that your talents may be utilized.

4. Will we have to bring our own supplies?

Yes and No. We ask that you bring a good paintbrush and facemask, if your project includes painting. If your project includes clean up, please bring sturdy garden rakes and hoes. Please put your church or organization's name on all items that you bring.

5. What kind of work will we be doing?

The type of work that you will be doing will vary depending on the age of your group. You could paint, clean-up, landscaping, small repairs.

About My Time There:

1. What are the average temperatures at Goodland?

The average summer temperatures range from highs in the middle and upper 90s to lows in the upper 70's to lower 80's. However, since this is Southeastern Oklahoma, the temperature has been known to reach 108. PREPARE!

2. Will there be time for just my group and I?

Yes, you may plan to have some alone time for you and your group. Please fill out the Itinerary that is enclosed so that we will know how to best serve you.

3. What kind of activities are there to do?

There are many things that you can enjoy during your stay here. The list includes: Swimming, Basketball, Softball (you provide equipment), Volley Ball, Campfire Cookouts, Fishing (you provide equipment), Tours of Paris, Texas and there are activities aimed at building group cohesiveness.

4. Will I have help planning my time there?

Yes! We have a full time staff member dedicated to making your missions trip successful. His name is D. C. Adams and he can be reached at (580) 326-7568 [daytime] or (580) 326-8423 [evenings].

5. Who provides the food for my time there?

Continental breakfast foods will be provided for you in the mornings. Goodland is more than happy to provide and prepare your lunch and dinner if you so desire. Please see "meal planning" in your packet.

About Gift Giving:

1. Can we bring things for the Boys?

Yes, you can bring gifts for the boys, however we ask that you speak to a Staff Member before you give them the gifts.

2. How is Goodland supported?

Goodland is supported fully by generous donations from loving people like you.

3. Can we give money while we are there?

Absolutely! We accept any gift that God has laid on your heart to give.

4. How Can I help support the Ministry at Goodland?

If you are interested in making a donation or would like more information on giving please call our Administration Offices at (580) 326-7568

Goodland Academy

Getting Started:

1. **Pray:** This may sound like a given, but it really is the best place to start!
2. **Setting a Date:** We generally close campus during the first two weeks in July and the Holidays. Otherwise, we welcome missions groups any other time of the year. You can check space and availability by calling David Dearing or David Adams at (580) 326-7568. You can also reach us by fax at (580) 326-5556 or email at dc@goodland.org Please Schedule at least one month in advance. However, if you want a particular date, you need to contact us at least three to four months in advance.
3. **Group Size:** We have beds and shower facilities for up to forty people. Some times we will host more than one group at a time. When bringing a youth group. Please bring at least one (1) adult per 6 youths of the same gender; and please plan to have one adult in each sleeping area. We appreciate having at **least two (2) weeks notice** of your group size.
4. **Planning Your Day:** We would be happy to help you plan your day. From Breakfast to evening devotionals you have the choice to plan it yourself or have us plan it for you. Please call David Adams at (580) 326 - 7568
5. Please read over and understand all the Standards and Guidelines. These are in place to help your mission trip to be successful and safe.
6. **Goodland's Location:** Goodland is 4 miles south of Hugo, OK and 20 miles north of Paris, TX.
 - a. **From Hugo:** Take 271 south toward Paris, TX. Then take a right on 271A. Goodland is 2 miles west on the left-hand side.
 - b. **From Paris:** Take 271 north toward Hugo, OK. Go around twenty-one miles (you will cross the Red River). Turn left on 271A. Goodland is 2 miles west on the left-hand side.

Goodland Academy Standards and Guidelines

The following standards are necessary for a successful, safe, and fun missions trip.
Please make sure all participants read and understand these guidelines.

1. Adults should know where their assigned youth are AT ALL TIMES. Youths should **never** be left unsupervised.
2. Youths must make sure that they are accounted for and obtain permission before leaving an area or activity.
3. All youths are to participate in scheduled activities. If one of the youth of your group is ill, please have an adult from your group stay with them.
4. Mission groups should plan to provide at least one (1) adult per eight youth at the pool to assist with lifeguard duties. Youth are not allowed in the pool without an adult from **their** group. Shorts and bathing suits should be modest or conservative in nature. Girls should wear one piece bathing suits. No bikini suits are allowed. Bathing suits can be worn in the pool area only, please wear cover-up clothing and shoes to and from the pool.
5. Visiting youths must agree to abide by all campus rules. These rules include no smoking and no profanity. Additional policies apply to specific areas such as the pool.
6. Please do not allow youth to roam the campus between 9PM and 7AM. All youths must be inside their respective buildings by 10PM each evening.
7. Please help us to conserve energy by turning off unneeded lights, fans, etc. Please do not leave windows open in air-conditioned buildings. Please discard trash in proper cans.
8. Visiting groups are responsible for seeing that their lodging places are kept clean and in good repair. If repairs need to be made, please contact a Program Manager or the Director.
9. Visiting Youth under 16 are not allowed to use any motorized equipment, youth over 16 may use equipment under the supervision of Goodland staff.

I, _____, have read and discussed Goodland's Standards and Guidelines with my youth. We know that these are put in place to make their/our group's trip a successful one.

Participant Signature _____

Date: _____

Parent Signature: _____

Date: _____

Bible
Notebook and pen
Water bottle (extremely important!)

Work Clothes:

Long pants,
Short sleeved shirts (no tank tops),
Tennis shoes and/ or work boots
Work gloves

Other Clothes:

Short sleeved shirts (no tank tops)
Appropriate length shorts
Tennis shoes
Dress clothes for a possible worship service (where applicable)
Swimsuit (Modest One Piece)
Flip-flops
Shirt or robe for walking to and from pool
Underwear and socks

Items for Sleeping and Personal Care:

Sun block, lip balm, brimmed hat, sunglasses
Towel, wash cloth (swimsuit for bathing, if desired)
Shower shoes
Small shower bag with hairbrush or comb, toothpaste, toothbrush, deodorant
Soap, shampoo, other toiletries (extra contact lenses, backup pair of glasses, etc.)
Bag for wet items
Sleeping bag and pillow or Sheets and Blanket for twin size bed.
Imodium AD or Pepto Bismol
Insect repellent
Flashlight
Paintbrush and scraper (where applicable)

Other Items needed:

Spending money (eating out, incidentals, etc.)
Camera and Film
Snacks
Softball glove
Canned Drinks (Refrigerator will be available)

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**GOODLAND ACADEMY
MEDICAL INFORMATION/ GENERAL RELEASE FORM**

Camper's name: _____
Camper's date of birth: _____ Age: _____

The following medical information must be completed and turned into the Goodland Home office upon arrival at the campus. This is important, so please do not forget it.

Name of parent or guardian: _____
Home address: _____
Home phone: _____ Work phone: _____

If you are unable to be reached while your child is a camper, who will take responsibility of your child in case of a medical emergency?

Name: _____ Phone: _____
Relationship to camper: _____

1. Does your child take any medication on a regular basis? If so, please list what types:

2. Is your child allergic to any medications? If so, please list what types:

3. Does your child have any other allergies? _____
4. Does your child have any type of physical handicap? _____
(If so, state the nature of the handicap on the reverse side of this form.)
5. Are there any activities in which your child should not participate? _____
(If so, please list on the reverse side of this form.)
6. Does your child have asthma, hay fever or any other type of respiratory problems? _____
(If so, please explain on the reverse side.)

Insurance information:

Policy Provider: _____
Policy Number: _____ Policy Holder: _____

In case there is not time for me to be contacted, I hereby give my consent for EMERGENCY MEDICAL CARE for my child while he/she is a camper at the Goodland Presbyterian Children's Home, Inc d/b/a Goodland Academy. Furthermore, I also hereby release, remise, waive, and forever discharge Goodland Academy together with all of their officers, agents, officials, and employees for any and all liability, claims, demands, actions, or causes of action whatsoever, arising out of or related to any injury, illness, loss or damage, including death, relating to participation in Goodland's group program.

Signature of parent or guardian Date

Goodland Academy

Visual/Audio Image Release Form

I grant permission to Goodland Academy, its employees and agents, to take and use visual/audio images of my child or I. Visual/audio images are any type of recording, including photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. Goodland Academy will not materially alter the original images. I agree that Goodland Academy owns the images and all rights related to them. The images may be used in any manner or media without notifying me, such as academy-sponsored web sites, publications, promotions, broadcasts, advertisements, posters and theater slides, as well as for non-academy uses. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them.

I release Goodland Academy and its employees and agents, including any firm authorized to publish and/or distribute a finished product containing the images, from any claims, damages or liability which I may ever have in connection with the taking of use of the images or printed material used with the images.

I am at least 18 years of age and competent to sign this release for my child or myself. I have read this release before signing. I understand its content, and I freely accept the terms.

Printed Name: _____

Signature: _____ Date: _____

Telephone or email address: _____

Address (optional): _____

Parent or Guardian: _____

If under 18 years of age